



## RULES & REGULATIONS

***The Canoe Club Hours of Operation: 7am – 10pm daily  
Pool & Hot Tub Hours of Operation: 7am – 10pm daily***

### GENERAL

1. The Canoe Club is for the use of Klahanie Development Owners or tenants of Owners and their guests only:
  - a/ Access to the Canoe Club will be for Owners or Tenants of Owners but not for both. If an Owner chooses to have access to the Canoe Club facilities, then their tenant will not be allowed access. If an Owner chooses to allow their tenant to have access to the facilities then the Owner will not be allowed access. The purpose of this rule is to limit wear and tear and control the number of persons using the facility.
  - b/ All Visitors must be accompanied by an Owner
  - c/ Guests are limited to two (2) adults per strata lot
  - d/ Minors (under 16 years) must be accompanied at all times by an adult (over 19 years).
  - e/ No pets or animals allowed, with exception of certified assistance dogs.
  - f/ Smoking is not permitted.
  - g/ Consumption of alcohol by Owners and their Guests is not permitted unless a private party has been booked by the Owner and a liquor license has been purchased.
  - h/ Smoking e-cigarettes and or vaping is not permitted at the Canoe Club Facilities.
  
2. Canoe Club amenity rooms available for private bookings (see 'booking policies' for further information and applicable fees):
  - a) Poolside Lounge (including kitchen)
  - b) Activities Room
  - c) Theatre Room
  - d) Meeting Room
  - e) Gymnasium
  - f) BBQ Rental Reservations, subject to specific safety rules.
  
3. When using the billiard table: Equipment is to be returned to the designated storage location.
  
4. When using the Theatre Room:
  - a) All food and drinks must be in proper containers and all garbage must be removed immediately after use.
  
5. When using the Gymnasium:
  - a) No black soled shoes permitted.
  - b) All users must sign up with the Sign-up Sheet provided at the door.
  
6. When renting the Guest Suites:
  - a) Maximum 2 adults per room.
  - b) After 10pm, guest(s) are not permitted in any other area of the Canoe Club with the exception of the guest suites.
  - c) No loud music permitted.



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### **General Rules cont.**

7. General consideration and cleanliness:
  - d) All counters, tables, and kitchen areas must be cleaned after use.
  - e) All personal garbage must be removed.
  - f) No thumbtacks or tape of any kind are to be used on the walls, ceilings or other surfaces.
8. Any damage to the premises must be reported to the Caretaker immediately.
9. Anyone not complying with these regulations may be denied the use of the facilities and/or fined. The first offence is subject to suspension of fob for a period of four (4) weeks for the first offense and a period of eight (8) weeks for the second offense.
10. The Strata Corporation and the Canoe Club Committee are not liable for accidents or any injury while using the facilities at the Canoe Club.
11. The Canoe Club is for the use and enjoyment of all Klahanie Development Owners, therefore no commercial or business activity is permitted.
12. Owners are responsible for ensuring that there is no illegal activity taking place by the Owner or their guests. All illegal activity must be reported to the Caretaker immediately.
13. The Canoe Club Committee may authorize exclusive use of certain portions of the Canoe Club or Amenity Rooms to recognized or approved clubs from time to time.
14. A maximum of two (2) fobs per unit is permitted.

### **SWIMMING POOL – HOT TUB RULES**

1. The pool and the hot tub are for the general use of all Owners and their guests. An adult Owner must accompany guests when using the pool and the hot tub and be in attendance at all times.
2. Each Strata lot is allowed a maximum of two guests. Maximum stay limited to 2 hours.
3. No boisterous or rough play or unnecessary noise permitted at any time. Please see notices posted at pool side.
4. Swimwear must be worn at all times.
5. Children under the age of 16 years must be accompanied by a resident adult. The adult must remain in attendance at all times.
6. Showering before entering the pool or the hot tub is mandatory.
7. Any person wearing a bandage or having any apparent skin disorder, open sores, inflamed eyes, cough, nasal or ear discharge or any communicable disease shall be excluded from use of the pool amenities.



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### **Swimming and Hot Tub Rules Cont.**

8. Beverages are permitted in plastic containers only.
9. Glass including but not limited to glass containers, bottles or other breakable items are not permitted in pool areas or the BBQ area (with the exception of eye wear).
10. No bikes, roller-blades, roller skates, or skateboards are permitted.
11. No running or horseplay is permitted.
12. No diving into the pool or the hot tub
13. Music, radio, or any sound equipment is permitted only if earphones are used.
14. Please do not enter the Canoe Club amenity rooms when wet from the pool. Use the washroom to dry off, and change before using seating inside the clubhouse.
15. The Canoe Club Committee reserves the right to deny use of the pool amenities to any one at any time.
16. No floatation devices (such as mattress, chairs, etc.) are permitted, with the exception of life preservers.
17. Children with regular cloth diapers or disposable diapers are not permitted in the pool. "Swim" diaper products will be permitted. Children who are not toilet trained may only enter the pool if using a "swim" diaper product. Children are not permitted in the pool if they are not wearing proper attire (swimsuits or "swim" diapers).
18. Adult Only Hours are from 7:00am – 9:30am, and 8:00pm – 10:00pm.
19. No food or alcoholic beverages allowed with the exception of the BBQ deck area. Alcohol may be consumed on the BBQ deck area if a private party has been booked by the Owner and a liquor license has been purchased.

### **ADDITIONAL POOL AND HOT TUB RULES**

1. The Canoe club is for the sole use of Owners in the Klahanie Development Complex and guests.
2. Guest must be accompanied by an Owner from the Klahanie Development Complex.
3. Minors, sixteen (16) years or younger, must be accompanied by an adult.
4. Smoking is not permitted
5. Pets are not permitted on the grounds or in and around the Canoe Club.
6. Under no circumstances is the consumption of ALCOHOL permitted in or around the pool.



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### **Additional Pool and Hot Tub Rules Cont.**

7. The Pool is not available for parties and is open to all residents with the limit of two guests.
8. The BBQ area may be reserved by request for private events.
9. The Hot Tub is available year round, but a shower is required before entering.
10. The Pool is open at the beginning of the long weekend in May and is operational from 7:00 A.M to 10:00 P.M.
11. THE POOL IS NOT ATTENDED BY A LIFEGUARD.

### **FITNESS FACILITES RULES**

1. Children under the age of twelve (12) are NOT permitted in the exercise room. Children between the age of twelve (12) and the age of sixteen (16) must be accompanied by adult, who shall remain in attendance at all times.
2. Be courteous to others wishing to use the fitness equipment. Use of the equipment is limited to a maximum of 30 minutes if others are waiting. Please wipe equipment off after use.
3. No food or alcoholic beverages allowed, non-alcoholic beverages are permitted in plastic containers only.
4. Music, radio, or any sound equipment is permitted only if earphones are used.
5. Gym clothing and soft-soled shoes must be worn at all times.
6. The Canoe Club and Canoe Club Committee are not liable for any injury as a result of using or mis-using the equipment.

### **STEAM ROOM / SAUNA RULES**

1. Swimwear must be worn in the steam room and it is recommended that users remove all jewelry.
2. The following individuals should not use the steam room; those with heart disease, diabetes, high or low blood pressure, circulatory or respiratory problems, seizures, epilepsy, pregnant women, those who are using prescribed or illegal drugs or under the influence of alcohol.
3. Children age twelve (12) and under are not permitted in the steam room.
4. Children between the ages of twelve (12) and sixteen (16) must be accompanied by an adult.
5. Shower before entering the spa or pool after using the steam room.
6. Do not spend more than 20 minutes in the steam room. (*Dependant on users health*)



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7. Tobacco products, food and beverages are not permitted in the steam room.
8. All individuals using the steam room must sit on a towel to protect the wood from perspiration.
9. The Canoe Club and Canoe Club Committee are not liable for any injury.

### **CHANGE ROOM & LOCKER FACILITIES RULES**

1. Lockers are limited in number and, therefore, are available on a daily use basis only. Owners must not leave their belongings inside the lockers or changing room overnight. Locks will be cut off at the expense of the Owner and any item found in the lockers and changing rooms will be collected by the management on a daily basis.
2. Users are advised not to leave valuables and personal belongings unattended in the changing room.
3. Users are required to assist in keeping the changing facilities clean and tidy.
4. Changing room facilities are available to Owners of the Canoe Club using the facility. Users must change in the appropriate changing room.
5. The Canoe Club will accept no responsibility for loss or damage of personal property inside the locker / change room facilities.

### **GYMNASIUM RULES**

1. The gymnasium at the Canoe Club is available for open recreation at all times with the exception of pre-approved recreational events.
2. The gymnasium is available on a first come first serve basis.
3. Children under the age of sixteen (16) must be accompanied by adult, who must remain in attendance at all times.
4. Individuals conducting themselves in an anti-social manner will be asked to leave the gymnasium. This includes, but is not limited to, unsportsmanlike conduct, profanity and equipment misuse.
5. Fitness or running shoes are required in the gymnasium. No black-soled shoes, boots, or sandals are allowed.
6. Hockey pucks, lacrosse balls or other similar hard density sports pucks or balls are not permitted in the gymnasium.

### **MEETING ROOM RULES**

1. Meetings of groups whose members are under 16 years old must be supervised by an adult.
2. Refreshments and light catered meals may be served. Meal preparation is not allowed in the kitchen if there is a reserved private function.



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### **Meeting Rooms Rules Cont.**

3. Furniture and room set-up are the responsibility of the group using the meeting room.
4. Users are responsible for cleaning up and restoring the room to its original condition before leaving. Food garbage must be removed unless other arrangements have been approved.
5. Meeting room booking times can only be extended if there are no other bookings scheduled.
6. Any spills should be reported to the Caretaker as soon as possible to mitigate damage and prevent stains.

### **TENNIS COURT RULES**

1. Tennis courts may be scheduled for both reserved and open recreational play.
2. The use of the courts shall be limited to 1 hour for singles or doubles play if others are waiting to use the court; or unless the court is otherwise reserved.
3. Tennis courts are to be used for tennis only. No bicycles, skates, skateboards, in-line skates, hockey or other activities permitted.
4. No more than 4 players per court are permitted.
5. No pets allowed on courts.
6. Tennis players must supply their own racquets, balls, etc...
7. Sign-up is required before commencing play. Booking times must be noted at the time of sign up in the sign up log.

### **PARKING RULE**

- Parking is for the exclusive use of visitors attending events, meetings or scheduled functions at the Canoe Club.
- Visitor Parking is from 9:00 a.m. to 6:00 p.m. up to a maximum of three (3) hours at a time.
- Evening Parking is from 6:00 p.m. to 11:30 p.m.
- There is "No Overnight Parking between 11:30 p.m. to 9:00 a.m. except by "Guest Parking Pass" (24 hour parking pass in neon blue; supplied with guest room rental.)

All vehicles in violation of these rules will be towed at the vehicle owner's expense. The Canoe Club at Klahanie assumes no responsibility for loss, damages or expense of towing of any vehicle in violation of these rules.



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### **BOOKING POLICIES – AMENITY ROOMS**

The Canoe Club is designated for the use and enjoyment of all Owners at the Klahanie Development. In order to ensure access to all facilities for the Owners, exclusive use booking will be limited as outlined below.

1. Designated rooms may be used for private parties for Klahanie Development Owners only; other rooms may be booked if approved by the Canoe Club Committee.
2. The designated rooms available for private rentals include: Poolside Lounge (including kitchen excluding the pool table and related equipment), Activities Room, Theatre Room, Gymnasium & Meeting Room.
3. No Commercial type activities are permitted.
4. No individual booking is allowed for any rooms on Statutory Holidays, Dec 24, and Dec 31.
5. Theatre room bookings are for a maximum duration of three (3) hours.
6. Gymnasium bookings are for a maximum duration of one and a half (1.5) hours.
7. No booking of Outdoor Facilities is permitted. Pools and decks are open to all Owners at all times, unless approved by the Canoe Club Committee.
8. Booking a private function does not entitle guests to use of the swimming pool, hot tub or any other amenity room within the Canoe Club.

### **BOOKING PROCEDURES & FEES:**

**Booking Procedures:** Facility rooms must be booked a minimum of one week in advance. All bookings are made through the Caretaker. A form accepting responsibilities and understanding of facilities rules must be signed at the time of booking. Cheques for both the damage deposit and booking fees must be received a minimum of two weeks prior to the reservation.

No room rental bookings will be accepted more than sixty (60) days in advance.

Owners are permitted one active booking at a time.

**Booking Fees – Poolside Lounge:** A non-refundable fee of \$100 will be charged for each booking from Monday – Thursday, up to 5 hours. A non-refundable fee of \$125 will be charged for each booking on weekends (Friday, Saturday and Sunday) up to 5 hours. A non-refundable fee of \$75 will be charged for each booking on weekends (Friday, Saturday and Sunday) up to 3 hours. In addition, a \$200 refundable damage deposit is required and will be returned after the event and upon completion of a satisfactory inspection by the Caretaker. If additional cleaning or repairs are needed, the balance of the costs will be taken out of the \$200 damage deposit. Payment must be made in cash or cheque to the Caretaker at the time of booking. All cheques are to be made payable to the “**Canoe Club**”.

**Booking Fees – Activities Room, Theatre Room, Gymnasium & Meeting Room:** A non-refundable fee as per the below schedule will be charged for each booking. In addition, a \$100 refundable damage deposit is required and will be returned after the event and upon completion of a satisfactory inspection by the Caretaker. If additional cleaning or repairs are needed, the balance of the costs will be taken out of the \$100 damage deposit. Payment must be made in cash or cheque to the Caretaker at the time of booking. All cheques are to be made payable to the “**Canoe Club**”.



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**Activities Room - \$40.00**

**Theatre Room - \$20.00**

**Gymnasium - \$25.00**

**Meeting Room - \$20.00**

### **BOOKING POLICIES – GUEST SUITES**

The Canoe Club is designated for the use and enjoyment of all Owners at the Klahanie Development. In order to ensure access to all facilities for the residents, exclusive use booking will be limited as outlined below.

1. Rental of guest suites is limited to a maximum of seven (7) nights unless pre-approved by the Canoe Club Committee, no extension will be allowed if there is a waiting list during the busy holiday season or summer months.
2. Owners are entitled to one (1) active booking at a time.
3. Guest suites may **not** be booked more than sixty (60) days in advance.
4. Guest suites are limited to two (2) adults per suite.
5. Cancellation more than seven (7) days in advance of guest arrival will result in full refund of the rental deposit.
6. Cancellations up to seven (7) days before guest arrival will result in a 50% loss of the rental deposit.
7. Cancellations less than 48 hours prior to guest arrival will result in a 100% loss of the rental deposit.
8. Check in: 2 pm
9. Check out: 11 am
10. Additional cleaning is available during stay for an additional \$30 charge.
11. Clean towels will be available from the Caretaker upon request.
12. All Rules & Regulations for the Canoe Club applies to users of the guests suites as well.

### **BOOKING PROCEDURES & FEES:**

**Booking Procedures:** All bookings are to be made through the Caretaker. A form accepting responsibilities and understanding of rules must be signed at the time of booking. Cheques for both the damage deposit and booking fees must be received a minimum of two weeks prior to the reservation.

**Booking Fees – Guest Suite(s):** A fee of \$80 per night will be charged. In addition, a \$100 refundable rental deposit is required which will be returned upon satisfactory checkout inspection by the Caretaker. If additional cleaning or repairs are needed, the balance of the costs will be taken out of the \$100 damage deposit. Any damages exceeding the deposit amount may be charged to the Owner's strata lot. Payment must be made in cash or cheque to the Caretaker at the time of booking. All cheques are to be made payable to the "**Canoe Club**".

**\*\* NOTE: There are access restrictions to the Guest Suite(s) \*\***